

# 19 20

# APPLICATION FORM - Full-time College Courses and Apprenticeships for 2019/2020 Year



## **GUIDANCE NOTES FOR COMPLETION** (PLEASE COMPLETE IN BLACK PEN AND BLOCK CAPITALS)

- In order to make your interview experience as positive as possible, please contact us beforehand if you need assistance, e.g. interpreter, a guide, help with form-filling, etc.
- If you have any queries or difficulties in completing this form please contact Central Admissions on 0161 280 8313/8314/8315.
- Completed forms should be returned to:  
**Central Admissions, Bury College, Woodbury Centre, Market Street, Bury BL9 0BG.**
- If you attend a Bury school you should submit your completed form to your teacher.
- **FULL-TIME COURSES:** No deadline for the submission of your application, but if we receive the completed form by **23rd November 2018** it will be given priority. Applications received after this date will be prioritised in date order. To secure your place, the earlier you apply the sooner you will receive an interview date.
- **APPRENTICESHIPS:** No deadline for receipt of Apprenticeship applications - available all year.
- **Only submit 1 form**, if your application requires changes, please contact Admissions.

## OFFICE USE ONLY

Date application received \_\_\_\_\_

Student reference number \_\_\_\_\_

Allocated by \_\_\_\_\_

To \_\_\_\_\_ On \_\_\_\_\_

Data input initials \_\_\_\_\_

Are you applying for a: **Full-time Course**  **Apprenticeship**  **Both**  (please tick)

## 1 PERSONAL DETAILS

Mr/Mrs/Miss/Ms  First name  Middle name

Surname  Sex: Male  Female

Do you identify your gender as something other than the sex you were born? Yes  No

Date of birth  Age at 31st Aug 2019

Full postal address

Postcode

Home tel. no.  Mobile tel. no.  E-mail address

Parent/Carer name

Parent/Carer tel. no.  Parent/Carer e-mail address

What school/college are you currently attending? or what school/college did you last attend?  Please give dates of attendance  
From (year)  To (year)

School/college name:

School/college address:

If you are a current Bury College student, please provide the name of course and group tutor

Course  Group tutor

### Ethnic Origin - please tick as appropriate

- |   |   |
|---|---|
| 31 White British <input type="checkbox"/>                                       | 44 Black or Black British - African <input type="checkbox"/>                    |
| 32 White Irish <input type="checkbox"/>   | 45 Black or Black British - Caribbean <input type="checkbox"/>                  |
| 33 White Gypsy or Irish Traveller <input type="checkbox"/>                      | 46 Black or Black British - any other Black background <input type="checkbox"/> |
| 34 White any other White background <input type="checkbox"/>                    | 47 Arab <input type="checkbox"/>  |
| 39 Asian or Asian British Indian <input type="checkbox"/>                       | 35 Mixed - White and Black Caribbean <input type="checkbox"/>                   |
| 40 Asian or Asian British Pakistani <input type="checkbox"/>                    | 36 Mixed - White and Black African <input type="checkbox"/>                     |
| 41 Asian or Asian British Bangladeshi <input type="checkbox"/>                  | 37 Mixed - White and Asian <input type="checkbox"/>                             |
| 42 Asian or Asian British Chinese <input type="checkbox"/>                      | 38 Mixed - any other mixed background <input type="checkbox"/>                  |
| 43 Asian or Asian British - any other Asian background <input type="checkbox"/> | 98 Any other ethnic origin <input type="checkbox"/>                             |

## 2 PROPOSED COURSE

- a) Please indicate the course/subjects for which you wish to apply or wish to discuss with college staff.  
(eg. AS/A Levels - Maths, Physics, Chemistry, Biology **OR** BTEC Level 3 Extended Diploma in Art and Design **OR** Bury College Apprenticeships.) **If applying for more than one course, please list in order of preference.**  
NB if you are unsure, please say so and we will provide a general guidance interview.

1.	Course/Subjects	Course Code
2.		
3.		
4.		
5.		
6.		

- b) What type of eventual career/job do you have in mind?  
(Your answer can be exact or vague - it depends on how sure you are.)


## 3 PERSONAL INFORMATION

Personal qualities as well as examination successes are important. Please tell us about yourself below.

Interests


Achievements


Experience of work


# 4 EXAMINATIONS/QUALIFICATIONS

Please list below all examinations you have already taken with the grade you achieved OR any examinations you will take before starting your college course, with predicted grades.

GCSE Subjects	Tier	Full (✓)	Short (✓)	Actual Grade	Predicted Grade	Year Exam Taken
Mathematics						
English Literature						
English Language						
Core Science						
*Additional Science						

\* Note - Please supply additional Science grade (if studied) or list individual science subjects taken (Physics, Biology, Chemistry or Applied Science).

**BTEC or other Qualifications** - You may have already achieved a BTEC or other qualification, and some additional units and you can include these.

Examination Board	Level	BTEC or other Qualifications	Number of Units	Actual Grade	Predicted Grade	Year Exam Taken

If you have studied an AS Level subject please complete:

Subject	Exam Board	Syllabus	Modules/Text

## 5 SIGNATURES

1. Nationality

Have you been resident in the UK, EU or EEA continuously for at least the previous 3 years?

Yes  No

If no, please state country of residence

Do you have refugee status? Yes  No

Are you an asylum seeker? Yes  No

Do you have a Visa/residency permit? Yes  No  If YES give date of expiry

2. Do you have a learning difficulty, disability or health need which may affect your ability to study? Yes  No

If YES please state

3. Did you receive additional support in school or in your previous college? Yes  No

If YES please state

(Your additional needs can, if you wish, be considered at interview so that we can discuss what additional help the college can offer you).

4. Do you have an Education, Health and Care plan? Yes  No

5. Looked After Child - Do any of the following apply to you? Please tick all that apply:

I am classed as a looked after child (Living with foster parents, in residential care or other residential setting)

I am a young parent (under 19 years old)

I have recently left care

I am a young carer (under 19 years old) caring for a dependent adult living at home

### PRIVACY NOTICE

The college will process the information provided in this form for the purposes of progressing your application or for education, training and administration purposes. We might share this information with third-parties, for example, your school, Connexions, ESFA or prospective employers for apprenticeship applicants.

Information will be processed in accordance with the college's data protection policy. For more information about how we manage your personal data and your individual rights please visit the college's website [www.burycollege.ac.uk](http://www.burycollege.ac.uk).

By signing this form, you confirm the information you have provided is accurate to the best of your knowledge and that you understand the information set out in this Privacy Notice.

**STUDENT'S NAME**

Print in block capitals

**STUDENT'S SIGNATURE**

Date